

Application Form No:

*Excellent Teaching!*

*High Discipline!*



*"Success for All"*  
**BURHANI SCHOOL**  
**(T.B.E.S)**

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Web: [www.burhanischools.sc.tz](http://www.burhanischools.sc.tz)

Passport Size  
Photograph

## **APPLICATION FORM**

<b>Admission in:</b>	Nursery School	<b>Class:</b>		<b>Academic Year</b>		<b>PRem Number</b>	
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<b>Pupil Name:</b>	<b>Last</b>	<b>Middle</b>	<b>First</b>

<b>Date of Birth:</b>	<b>Day</b>	<b>Month</b>	<b>Year</b>	<b>Gender</b>	
				<b>Male</b>	
				<b>Female</b>	

<b>Tanzanian:</b>		<b>Nationality:</b>		<b>Religion:</b>
<b>Non Tanzanian:</b>				

<b>School (s) Previously attended:</b>	
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<b>Parent / Guardian Contacts:</b>	<b>Postal Address:</b>	<b>Town/City:</b>	<b>Fax number:</b>
	<b>Telephone No:</b>	<b>Mobile Phone No:</b>	
	<b>E-mail:</b>		
<b>Location of the Home</b>		<b>Distance from Home to School in Kilometers</b>	

<b>Parent/Guardian Occupation:</b>	
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<b>Parent/Guardian Name:</b>	<b>Last</b>	<b>Middle</b>	<b>First</b>

**MEDICAL CONCERN. PLEASE INDICATE WITH APPROPRIATELY TICKS**

Asthma   
 Eczema   
 Vision   
 Wears glasses

Any food allergy   
 Any other allergy specify   
 Dental   
 Hearing

Has been operated specify \_\_\_\_\_

Any other concern \_\_\_\_\_

Signature of the Parent/Guardian	Date:

For Official Use Only	
Admission No _____	Admitted to class _____
Date of Admission _____	Approved by _____

- Please Attach:
- 3 Recent Passport size photograph
  - Copy of Birth Certificate
  - Application Fee Receipt
  - School Leaving Certificate
  - Copy of Passport for Non Citizen
  - Copy of Resident Permit or Student Pass for Non Citizen
  - Copy of National ID Card or Number

# HOME SCHOOL AGREEMENT POLICY

Our mission statement:

At Burhani, we wish to create culture of learning where children are happy, enthusiastic, motivated and ambitious. We believe that it is important to provide a caring and stimulating environment for all children, thereby promoting a sense of pride in our school. We encourage mutual respect, support and collaboration between all adults and children, both within the school and the wider community. This can be done most effectively when all staff, parents and CHILDREN UNDERSTAND THEIR RESPONSIBILITIES and work together towards the same goals.

The Parents/Guardians will:

- Make sure that your child arrives at school on time by 7.45 a.m.
- Make sure that your child wears uniform in line with the school dress code and that the P E and games kit, is worn each week on designated days.
- Support your children with homework tasks and ensure homework is returned within set time.
- Attend termly consultation with the class teacher.
- Support and work with a school in any behavior management programme.
- Let the school know of any concerns that may affect your child's work or behavior at school.
- Read and act upon any information sent to you.
- Encourage other opportunities of home learning.
- Support the school in fund raising and other activities.

The child's will:

I understand that I have rights within the school which are:

- To be treated kindly and to be listened to.
- To be happy.
- To be safe, to be special.
- To be helped.

I will respect other cultures, race, feelings, beliefs and values

I will follow the school code of conduct:

- To be polite and kind to everyone, respect my teachers and fellow pupils.
- Listen and follow instructions.
- To be kind and helpful to everyone.
- To work quietly and let others get on with their work.
- To respect school and its personal properties.

I will work hard and try to do my best.

I will do my homework on time.

I will take home all the letters.

# **AGREEMENT**

**I, Mr/ Mrs /Miss** \_\_\_\_\_

**Parent / Guardian of** \_\_\_\_\_ agree to undertake the following:-

1. I shall be personally responsible for all the fees and dues to be paid to the school in respect of my son/ daughter/ ward \_\_\_\_\_ and shall make the payment in full on demand as required.
2. I shall make good any loss or damage to school property by my son/daughter/ward.
3. If my son/ daughter /ward is injured during PE lessons, games or sports or an escorted trip or after school hours, members of staff on duty or any person deputed by the Head teacher for the purpose, is authorized to attend my son / daughter/ward, and I shall pay all the expenses incurred.
4. I shall see my son /daughter/ward abides by the rules and regulations of the school, brought into force from time to time. The head teacher and the school are authorized to reprimand, suspend or expel him/her if it is thought desirable or inevitable.
5. I do not hold the school responsible for any loss or damage to the articles of my son/daughter/ward inside or outside the school premises.
6. I understand refund or caution deposit is subject to my child/children returning the school property in good condition and the original caution deposit receipt issued to him/ her.
7. I understand Tuition and Admission fees are neither refundable nor transferable.
8. I will inform the Head teacher in writing of any change of my address or telephone number or residence. I do not hold the school responsible if communication lost due to wrong address.
9. I agree to ensure my child / children is / are kitted out in school and PE uniform at all school functions whether in school or outside when required.
10. I shall ensure that my child attends all school sessions without fail including games and swimming.
11. In the event, I decide to withdraw my child/ children from school at the end of any academic term/year, I am required to give one month's notice prior to the end of the academic term/year, failing which I accept the liability to meet all expenses including one term fees.
12. In the event, I have not settled my fees by end of the academic term, I accept total liability with all cost and consequences to pay all charges including the fees in full.

**I HAVE READ AND UNDERSTOOD THE REGULATIONS GOVERNING ADMINISTRATION AND IN THE EVENT OF HIS/HER BEING ADMITTED, I AGREE TO ABIDE BY THEM.**

Parent's / Guardian's Signature. \_\_\_\_\_

**NB: The institution will take utmost care of your son/daughter/ward.**