

*Excellent Teaching!**High Discipline!*

“Success for All”
BURHANI SCHOOL
(T.B.E.S)

Passport Size
Photograph

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Email: burhani@kaributanga.com

Web: www.burhanischools.sc.tz

APPLICATION FORM

Admission in:	Secondary School	FORM		Academic Year:		PRem Number	
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Name of the Student :	Last		Middle		First	
Date of Birth:	Day	Month	Year	Gender		
				Male		
				Female		

Tanzanian:		Nationality:		Religion:
Non Tanzanian:				

School (s) Previously attended in Primary Level	
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STD 7 RESULTS		
PLSE index Number		
S.No	Subjects	Grade
1.	English	
2.	Kiswahili	
3.	Mathematics	
4.	Science	
5.	Social Study	
Over All Grade		

School (s) Previously attended in Secondary Level	
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FORM II RESULTS		
FTNA Index Number		
S.No	Subjects	Grade
1.	English Language	
2.	Kiswahili	
3.	Basic Mathematics	
4.	Physics	
5.	Chemistry	
6.	Biology	
7.	History	
8.	Geography	
9.	Civics	
10.	Commerce	
11.	Book- Keeping	
Division		
Points		

Parent / Guardian Contacts:	Postal Address:	Town/City:	Fax number:
	Telephone No:	Mobile Phone No:	
	E-mail:		
Location of the Home		Distance from Home to School in Kilometers	

Parent/Guardian Occupation:			
Parent/Guardian Name:	Last	Middle	First

MEDICAL CONCERN. PLEASE INDICATE WITH APPROPRIATE TICKS

Asthma
Eczema
Vision
Wears glasses

Any food allergy
Any other allergy specify
Dental
Hearing

Has been operated specify _____

Any other concern _____

Signature of the Parent/Guardian	Date:

For Official Use Only	
Admission No _____	Admitted to class _____
Date of Admission _____	Approved by _____

Please Attach: (Tick [] against the enclosed documents)

- 3 Recent Passport size photograph
- Birth Certificate
- School Leaving Certificate with PREM Number
- STD 7 and Form II Result Slip
- Application Fee Receipt
- Copy of National ID Card or Number
- Copy of Passport for Non Citizen
- Copy of Resident permit or Student Pass for Non Citizen

STUDENT UNDERTAKING

I _____

So/Do/Guardian of _____

has been admitted at Burhani Secondary School agree to undertake the following conditions:

1. I am aware that I have to maintain full attendance to make myself eligible for the Final Examinations, failing which I am not eligible to appear for final Exams unless there are medical circumstances.
2. I will follow all the rules and regulations and the by-laws in force now or which may be introduced by the School Management.
3. I Pledge that I will not entertain any form of political activities or strike during the course of my study.
4. I guarantee that I will not cause any damage to any of the school property and if there is any breakage or misuse of articles, I assure that I will replace the same or pay the stipulated amount as mentioned by the School Management.
5. I am aware that, the School is not responsible for any loss or damage to the life and property of myself either inside or outside the Campus.
6. I am aware that I will be promoted to the next class if I manage to score above 65% overall average provided and I should score above 55 % of marks in all the individual subjects.
7. I am aware that No headgear is allowed Eg. Hats, caps, visors, bandanas, sunglasses and other accessories unless being allowed by the administration.
8. I am aware that I must wear tucked in short sleeves, white shirt for boys and long sleeves white short kanzu for girls with a visible school logo.
9. I am aware that I must wear grey trousers, black belt, white socks and black shoes. Open shoes or sandals are not allowed unless permitted by the administration.
10. I am aware that Jewelleries like chain, bangles, rings and fancy watches are not allowed.
11. I am aware that unsuitable hairstyles for school, nail polish, and henna are strictly prohibited.
12. I am aware that I am supposed to wear white trousers with school house T-shirt and white sports shoes during sports sessions.
13. I am aware that I should respect teachers and elders in and out of the school campus.
14. I am aware that I should maintain silence and discipline inside and outside the classroom.
15. I am aware that I should come to school on time i.e. fifteen minutes before the school time 7.30 am.
16. I am aware that I should inform the administration as early as possible on emergencies like sickness etc

17. I am aware that Exams will not be re-conducted for the students in any case.
18. I am aware that fighting and using abusive language is strictly prohibited at school.
19. I am aware that English language is the medium of instruction and communication at school, except during Kiswahili period.
20. I am aware that Electronic gadgets such as mobile phones, flash disks, CDs, DVDs, headphones etc. are strictly prohibited at school.
21. I am aware that homework and assignments are to be done effectively and on time.
22. I am aware that I should maintain pin drop silence throughout the lessons and examination period.
23. I am aware that I should observe high discipline during the extracurricular activities such as sports, debates, educational trips (study tours) etc.
24. I am aware that I should make effective use of laboratory and library.
25. I am aware that I have supposed to attend remedial classes whenever required.
26. I am aware that Love affairs are strictly prohibited in the school.
27. I pledge that I will abide by the school discipline and behavior policy, procedures and guide lines.
28. I will abide the rules of strict school dress code and uniform.

To conclude, I will conform strictly to all the undertakings listed above, and if I fail to adhere to any one of the above stated undertakings, I will not be eligible to appear for the final Examinations.

Signature of the Student with Date: _____

AGREEMENT

I, Mr/ Mrs /Miss _____

Parent / Guardian of _____ agree to undertake the following:-

1. I shall be personally responsible for all the fees and dues to be paid to the school in respect of my son/ daughter / ward _____ and shall make the payment in full on demand as required.
2. I shall make good any loss or damage to school property by my son/daughter/ward.
3. If my son/ daughter /ward is injured during PE lessons, games or sports or an escorted trip or after school hours, members of staff on duty or any person deputed by the Headmaster for the purpose, is authorized to attend my son / daughter/ward, and I shall pay all the expenses incurred.
4. I shall see my son /daughter/ward abides by the rules and regulations of the school, brought into force from the time to time. The headmaster and the school are authorized to reprimand, suspend or expel him/her if it is thought desirable or inevitable.
5. I do not hold the school responsible for any loss or damage to the articles of my son/daughter/ward inside or outside the school premises.
6. I understand refund or caution deposit is subject to my child/children returning the school property in good condition and the original caution deposit receipt issued to him/ her.
7. I understand Tuition, Admission and Annual Capital fees are neither refundable nor transferable.
8. I will inform the Headmaster in writing of any change of my address or telephone number or residence. I do not hold the school responsible if communication is lost due to wrong address.
9. I agree to ensure my child / children is / are kitted out in school and PE uniform at all school functions whether in school or outside when required.
10. I shall ensure that my child attends all school sessions without fail including games and swimming.
11. In the event, I decide to withdraw my child/ children from school at the end of any academic term/year, I am required to give one month's notice prior to the end of the academic term/ year, failing which I accept the liability to meet all expenses including one term fees.
12. In the event, I have not settled my fees by end of the academic term, I accept total liability with all cost and consequences to pay all charges including the fees in full.

I HAVE READ AND UNDERSTOOD THE REGULATIONS GOVERNING ADMINISTRATION AND IN THE EVENT OF HIS/HER BEING ADMITTED, I AGREE TO ABIDE BY THEM.

Parent's / Guardian's Signature with Date: _____

NB: The institution will take utmost care of your son/daughter/ward.

Note: Entrance Examination for FORM ONE will be conducted on_____.

Entrance Test will focus on English, Mathematics, Science and General Study.